

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
October 21, 2013
7:30 p.m.
Council Chambers

1. Items for Discussion

- a. Utility Fund Cash Analysis by Davenport (*Tab 09*) (30 min)
- b. VDOT Six-Year Plan Statement (*Tab 10*)(15 min)
- c. Traffic Improvements for Route 15 North Business & Bypass (*Tab 11*)(30 min)
 - i. Speed Limit on King @25 mph
 - ii. Right Turns
 - iii. White's Ferry Road
- d. Hope Parkway and Related Proffers (*Tab 12*)(20 min)
- e. Crosstrail ZMAP to Board of Supervisors (*Tab 07*)(15 min)
- f. Downtown "Open for Business" Plan (*Material to be distributed Friday*) (30 min)
- g. Comprehensive Parking Program (*Material to be presented Friday*)(15 min)

2. Additions to Future Council Meetings (*Tab A*)

3. Information Memorandums

- a. Edwards Ferry Road/Bypass – Welcome Sign and Enhancements (*Tab 15*)
- b. Sex Trafficking Update (*Tab 16*)

4. Closed Session (30 min)

- a. Green Energy Partners

5. Council Invitations

Oct. 20 – Circle of Treason: A CIA Account of Traitor Aldrich Ames and the Men He Betrayed, 2 p.m., Thomas Balch Library

Oct. 22 – Boards and Commissions Networking Event, 6:30 p.m., Lower Level Conf. Room 1

Oct. 27 – The Summer of '63 – The Civil Rights Movement in Danville, VA, 2 p.m., Thomas Balch Library

Nov. 1 – Smooch Studio, 4 p.m., 203-J Harrison Street, SE (Market Station)

Nov. 3 – Philadelphia Silversmiths and Related Artisans to 1862, 2 p.m., Thomas Balch Library

Nov. 10 – Loudoun History Awards, 2 p.m., Thomas Balch Library

Nov. 11 – Veteran's Day Ceremony, 10:15 a.m., Dodona Manor (217 Edwards Ferry Road, NE)

Nov. 16 – Rusty's Hair Salon Ribbon Cutting, 11 a.m., 1033 Edwards Ferry Road, NE (Battlefield Shopping Center)

Nov. 23 – 11th Annual Freeze Your Gizzard 5k and 1 mile Fun Run, 9 a.m., Ida Lee Park Event area

TOWN OF LEESBURG

Town Hall
25 West Market Street

AGENDA

Town Council Meeting
October 22, 2013
7:30 p.m.
Council Chambers

1. CALL TO ORDER
2. INVOCATION: Council Member Dunn
3. SALUTE TO THE FLAG: Vice Mayor Butler
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Work Session Minutes of October 7, 2013
 - b. Regular Session Minutes of October 8, 2013
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Loudoun Hospital presentation of Historic Documents
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Virginia Long Term Disability Program – Opt Out (*Tab 01*)

RESOLUTION

Irrevocable Election not to Participate in Virginia Local Disability Program

- b. Balls Bluff Battlefield Historic District (*Tab 02*)

RESOLUTION

To Support Loudoun County's Initiative to Expand Balls Bluff National Register and Landmark Boundary

- c. Airport Runway 17 Safety Area Grading – Granting a Utility Easement to NOVEC (*Tab 03*)

RESOLUTION

Dedicating an Easement to NOVEC for the Relocation of the Power Supply to the Instrument Landing System at the Leesburg Executive Airport

- d. Approval of Office Lease at Leesburg Executive Airport (Tab 04)

RESOLUTION

Approval of Office Lease to Mindstar Aviation LLC for an Office Suite in the Terminal at the Leesburg Executive Airport

- e. VDOT Revenue Sharing Application Endorsement (Tab 05)

RESOLUTION

Authorizing the Town Manager to Execute the Application for VDOT Revenue Sharing Funds for the Sycolin Road Widening Phase IV Project, for Street Resurfacing Maintenance Projects, and for Rehabilitation of the Davis Court Bridge

- f. Utility Rate Study Consultant Award (Tab 06)

RESOLUTION

Awarding a Contract to Public Resources Management Group, Inc., in an Amount Not to Exceed \$75,000 to Conduct a Water and Sewer Rate Study

- g. Crosstrail ZMAP to Board of Supervisors (Tab 07)

RESOLUTION

Recommendation of Denial for ZMAP 2012-0021, Crosstrail Commercial Center; SPEX 2012-0047, Hotel; SPEX 2012-0048, Gas Pumps and SPEX 2012-0049, Outdoor Sales

10. PUBLIC HEARINGS

- a. Crescent Place (Tab 08)(90 min)

ORDINANCE

Approving Concept Plan and Proffer Amendment TLZM 2012-0003, Crescent Place, Amending TLZM 2005-0001 Harrison Park; and Rezoning 0.12 Acres of Land from CD-RH to PRN; the Properties being Located Near the Intersection of Harrison Street and Catoctin Circle

11. RESOLUTIONS AND MOTIONS

- a. Loudoun Street Mural (No material)(5 min)

MOTION

The COPA is authorized to explore various options concerning the Town Garage mural project; options included but not limited to: a reduction in the size and location of the mural, incorporation of a vertical garden and/or other features so long as they do not impact the integrity of the structure. COPA will update council as to their progress and and for approval of any RFP (as needed) or final design. All prior resolutions/motions not in conflict this motion will remain as part of the project parameters.

- b. Green Energy Partners *(No material)(10 min)*

ACTION (as directed from Monday)

12. ORDINANCES
 - a. None.
13. UNFINISHED BUSINESS
14. NEW BUSINESS
15. COUNCIL COMMENTS
16. MAYOR'S COMMENTS
17. MANAGER'S COMMENTS
18. CLOSED SESSION
 - a. Personnel Matter
19. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.